



Scan the code above or visit www.nwleics.gov.uk/meetings
for a full copy of the agenda.

Meeting	COALVILLE SPECIAL EXPENSES WORKING PARTY
Time/Day/Date	6.30 pm on Tuesday, 22 October 2019
Location	Council Chamber, Council Offices, Coalville
Officer to contact	Democratic Services (01530 454512)

AGENDA

Item	Pages
1. APOLOGIES FOR ABSENCE	
2. DECLARATIONS OF INTEREST	
3. MINUTES OF THE PREVIOUS MEETING	
Minutes of the meeting held on 11 June 2019	3 - 8
4. EVENTS UPDATE	
Report of the Cultural Services Team Manager	9 - 20
5. CAPITAL PROJECTS UPDATE	
Report of the Leisure Services Team Manager	21 - 36
6. COALVILLE SPECIAL EXPENSES FINANCE UPDATE	
Report of the Head of Community Services	37 - 42

Circulation:

Councillor E G C Allman
Councillor A S Black
Councillor A J Bridgen
Councillor D Everitt
Councillor M French
Councillor J Geary
Councillor J Legrys
Councillor J Windram
Councillor M B Wyatt (Chairman)

MINUTES of a meeting of the COALVILLE SPECIAL EXPENSES WORKING PARTY held in the Council Chamber, Council Offices, Coalville on TUESDAY, 11 JUNE 2019

Present: Councillor M B Wyatt (Chairman)

Councillors E G C Allman, A S Black, D Everitt, M French, J Geary, J Legrys and J Windram

In Attendance: Councillors R Johnson and S Sheahan

Officers: Mr M Fiander, Mrs W May, Mrs R Wallace and Miss E Warhurst

1. APPOINTMENT OF CHAIRMAN FOR ENSUING YEAR

Councillor M French moved that Councillor M B Wyatt be appointed as Chairman for the ensuing year. It was seconded by Councillor A Black.

RESOLVED THAT:

Councillor M B Wyatt be appointed as Chairman for the ensuing year.

2. APPOINTMENT OF DEPUTY CHAIRMAN FOR ENSUING YEAR

Councillor J Legrys moved that Councillor E Allman be appointed as Deputy Chairman for the ensuing year. It was seconded by Councillor D Everitt.

RESOLVED THAT:

Councillor E Allman be appointed as Chairman for the ensuing year.

3. APOLOGIES FOR ABSENCE

There were no apologies for absence.

4. DECLARATIONS OF INTEREST

Councillor J Geary declared a non-pecuniary interest in item 7 – Capital Projects Update as a regular supporter of Coalville Town Football Club, a founder member of Mantle Lane Arts and a Director for the Springboard Centre.

Councillor J Legrys declared a non-pecuniary interest in any reference to Hermitage FM due to his voluntary involvement with the organisation. In addition, during discussion he declared a non-pecuniary interest in item 7 – Capital Projects as a non-elected member of the Friends of Coalville Park Group.

Councillor M B Wyatt declared a non-pecuniary interest in any reference to Coalville Town Centre as a business owner.

5. MINUTES OF THE PREVIOUS MEETING

Consideration was given to the minutes of the meeting held on 3 April 2019.

It was moved by Councillor J Geary, seconded by Councillor M B Wyatt and

RESOLVED THAT:

The minutes of the meeting held on 3 April 2019 be approved and signed by the Chairman as a correct record.

6. EVENTS UPDATE

The Cultural Services Team Manager presented the report, highlighting to Members the next meeting of the Events Sub Group on Tuesday 17 September at 5pm.

Following a discussion, it was agreed to formalise the Events Sub Group and appoint the following five Members to it:

Councillor E Allman
Councillor A Black
Councillor D Everitt
Councillor M French
Councillor M B Wyatt

Coalville May Fair

Councillor J Legrys reported that he had received a written complaint, along with a number of verbal complaints regarding the noise of the event.

Councillor M B Wyatt reported that overall, the feedback regarding the event was very positive; the only concern was that due to the noise it was too much having the event over two weekends. The Cultural Services Team Manager explained that it was the operator's preference to hold the event over two weekends due to the commercial benefit.

Councillor D Everitt reported that the comments he had received were also positive and the event was enjoyed by many.

The Cultural Services Team Manager reported that the feedback from social media was positive and that the Environmental Protection Team had not received any direct complaints regarding the noise levels. However, she noted the noise concerns and would ensure the levels were monitored next year.

Christmas in Coalville

Councillor M B Wyatt presented information to Members regarding a supplier of solar powered Christmas trees for hire that could be attached to the hanging basket brackets that were currently installed around the town centre. He moved that officers look into the feasibility of hiring these additional decorations, and to allocate an additional £2,000 to the Christmas light budget to fund it. It was seconded by Councillor M French.

Following a question from Councillor J Geary, Councillor M B Wyatt stressed that the idea was to hire the decorations not to purchase. He added that if they were a success then it could be budgeted for in future years.

RESOLVED THAT:

- a) The progress update on 2019/20 events be noted.
- b) Councillors E Allman, A Black, D Everitt, M French and M B Wyatt be appointed to the Events Sub Group.
- c) Officers look into the feasibility of hiring Christmas decorations from Plantscape.

RECOMMENDED THAT:

- d) The date for Music and Picnic in the Park be set as Saturday 21 and Sunday 22 June 2020.

- e) £2,000 be allocated from Coalville special expenses to the Christmas light budget to fund additional decorations if feasible.

7. CAPITAL PROJECTS UPDATE

The Head of Economic Regeneration presented the report to Members and provided an update on the ongoing projects.

Coalville Forest Adventure Park

Councillor J Geary expressed concerns regarding the significant increase in anti-social behaviour and asked if there had been any damage to the play equipment. The Head of Economic Regeneration explained that the anti-social behaviour was mainly related to the consumption of alcohol on the park, which had resulted in broken glass, and graffiti on the equipment. Officers were working with the Safer Stronger Communities team and the police to mitigate the issues. It was confirmed that any paint on the equipment had been removed.

Melrose Road Play Hub

Councillor D Everitt asked for confirmation that the Permissive Footpath Agreement would include the steps as well as the actual footpath as there was no mention of them in the report. The Head of Economic Regeneration agreed to provide confirmation outside of the meeting, as he did not have the information to hand.

Coalville Park Green

Councillors M B Wyatt, J Geary and J Legrys expressed concerns regarding the proposals to extend the park into the adjoining field, as it would restrict what could be done in area in the future. It also provided a buffer between the park and residential area. Councillor M B Wyatt felt it would be beneficial for the Friends of Coalville Park Group to attend the Working Party to discuss the future direction of the park. Councillor J Legrys commented that as an attendee of the Friends of Coalville Park Group, there was a great deal of pressure from parents to upgrade the park and have play equipment on the field. However, he did share residents' concerns about possible anti-social behaviour and therefore the final decision would be a difficult one.

Lillehammer Drive

Councillor J Legrys thanked officers for their ongoing efforts on the project as they had worked very hard to get to the current position. He reported that at a local meeting between the school and residents, the consensus was that the school should take over the responsibility of the land, which would mean that it could be properly regulated. He accepted that there would be a cost for legal fees but he was in support of the recommendation to Cabinet. Councillor M B Wyatt reiterated his concerns regarding the possible extension into the field at the rear of this site as it was mentioned as an option for the Section 106 funding. Councillor J Geary requested a site visit for Members. It was agreed for the Leisure Services Team Manager to arrange.

London Road Closed Cemetery

Councillor M B Wyatt commented that he had visited the cemetery and was pleased with the quality of the equipment. He stressed the importance of making sure everyone within the cemetery was represented on the notice board. The Head of Economic Regeneration assured Members that the notice board design would be presented to the Working Party before it was installed.

Coalville Floral Displays 2019

In response to a request from Councillor M B Wyatt, the Head of Economic regeneration agreed to provide an exact figure of costs for the project with a breakdown for Members. Councillor J Geary liked what had been done at

Memorial Square but he felt there was less floral displays in the Town Centre than previous years.

Coalville in Bloom 2020

Councillor M B Wyatt did not feel it was necessary to engage a consultant or actually enter the competition. His main aim was to bring more flowers into the town centre. Councillor A Black commented that it would be nice to see something at the gateways to the town. Councillor M B Wyatt agreed and reported that the Bardon Quarry had shown an interest in supporting so an application for a grant could be worthwhile.

Trees in Coalville

Discussion was had on the possibility of installing gardens on the side of buildings in the town, as it would be unique and a good way to help with the environment. The Head of Economic Regeneration agreed to look into it further.

It was moved by Councillor J Legrys, seconded by Councillor J Geary and

RESOLVED THAT:

The progress update on the 2019/20 Capital Projects be noted.

RECOMMENDED THAT:

Cabinet allocate £6,000 from Coalville special expenses to cover Barrat's legal costs in the removal of covenants and changes to Section 106 Agreements regarding Lillehammer Drive MUGA and open space provision.

8. COALVILLE SPECIAL EXPENSES FINANCE UPDATE FINAL OUTTURN 2018/19

The Head of Economic Regeneration presented the report to Members.

Councillor M B Wyatt moved that an additional £5,000 be allocated to the events budget to allow for more events in the town centre. He clarified that it was not necessarily the intention to spend the full amount but it be available if needed. It was seconded by Councillor J Geary.

In response to a question from the Cultural Services Team Manager, Councillor M B Wyatt stated that the additional funds was to cover officer time as well as the events.

Councillor J Legrys had no objections to the proposal but requested that ideas for events be discussed fully by Members before a decision was taken. He also requested that events be organised for other parts of the special expense area as well as Coalville town centre. Councillor M B Wyatt felt strongly that the focus should be on Coalville town centre as that was what had been requested by the public.

The Cultural Services Team Manager expressed concerns that the process would be slowed down considerably if reports had to be considered by Members before being actioned. Therefore, she believed it would be more beneficial for officers to have more scope to organise and deliver any additional events without waiting for approval. Councillor M B Wyatt suggested that the Event Sub Group be used as a mechanism to discuss proposals for events rather than waiting for the working party to meet. The Cultural Services Team Manager agreed.

RESOLVED THAT:

The final outturn for 2018/19 be noted.

RECOMMENDED THAT:

Cabinet allocate an additional £5,000 from Coalville special expenses to the events budget to allow for additional events.

Following the conclusion of the item, in response to a request from Councillor M B Wyatt, the Head of Legal and Commercial Services advised against adding 'Any Other Business' to future agendas as it was important not to lose focus on the working party's scope under its terms of reference. This was not the forum to raise ward issues.

Councillor M B Wyatt raised the idea of instigating a community governance review so that the special expenses area could become a parish council; he felt that a sub group could discuss the matter further. Members were in support of the proposal. . The Head of Legal and Commercial Services reminded Members that the matter was not within the scope of the working group; however, she advised that a community governance review could be instigated through a motion at Council or by a petition from local residents. She suggested that members meet outside of the meeting amongst the groups to discuss whether to take the matter forward.

The meeting commenced at 6.30 pm

The Chairman closed the meeting at 7.46 pm

This page is intentionally left blank

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COALVILLE SPECIAL EXPENSES WORKING PARTY - TUESDAY, 22 OCTOBER 2019

Report Title	EVENTS UPDATE
Contacts	<p>Cultural Services Team Manager 01530 454769 wendy.may@nwleicestershire.gov.uk</p> <p>Head of Economic Regeneration 01530 454773 mark.fiander@nwleicestershire.gov.uk</p>
Purpose of report	To update members with regards to 2019/20 events and projects funded within the Coalville Special Expenses area.
Recommendations	<p>THAT THE WORKING PARTY</p> <ol style="list-style-type: none"> 1) NOTE THE PROGRESS UPDATE ON 2019/20 EVENTS 2) NOTE THE 2020/21 PROPOSED CSEWP EVENT PROGRAMME 3) NOTE THE PROGRESS UPDATE ON CHRISTMAS LIGHTS 4) NOTE THE 2020/21 PROPOSED COALVILLE PROJECT EVENTS PROGRAMME 5) NOTE THE PROGRESS UPDATE ON 2019/20 GRANT SCHEME

1.0 EVENT PROGRAMME UPDATE FOR COALVILLE**1.1 2019/20 Event programme**

The following event programme is being progressed; members of this working party have been involved in the planning process and have received updates on progress at the event sub-group meetings.

2019/20 COALVILLE EVENTS	2019/20 Allocated budget	Status
<u>18 April to 26 April – St George’s Day</u> (The installation of the English flag in various locations to celebrate St George’s Day)	£100	Delivered
<u>22 June – Music in the Park</u> (A celebratory evening of music and entertainment in Coalville Park)	£20000	Delivered
<u>23 June – Picnic in the Park</u> (including street entertainers in performance area, live music and community groups)		
<u>2 and 3 August – Coalville by the Sea</u>	£4000	Delivered

Family event celebrating the Great British seaside – two day event		
<u>23 November – Christmas in Coalville</u> Christmas entertainment and festive food and drink festival	£9000	Planning
Total	£33100	

1.2 Music and Picnic in the Park – Saturday 22 and Sunday 23 June 2019

Music and Picnic in the Park delivered a very successful weekend of music, arts and entertainment in Coalville Park. The weekend was warm and sunny and both events were very well attended and saw great support from Coalville and district wide residents. Attendance figures on Saturday evening saw a slight increase on 2018 numbers and Sunday was very busy attracting over 5500 visitors with participants engaging with all areas of the event.

The main interactive attraction this year was an 18 metre giant inflatable whale on site for the day. Over the course of the day the public stepped inside the whale and watched some brilliantly animated performances. The performances highlighted the impact plastic is having on our environment. This attraction aimed to support our Recycle more... priority.

Event feedback is detailed in Appendix one.

1.3 Coalville by the Sea – Friday 2 and Saturday 3 August 2019

Coalville by the Sea 2019 was delivered as a two day event building on the success of the extended event in 2018. This year the event was delivered from Needham's Walk car park, this was a last minute change of plan due to the saturation of the grassed area. The event worked very well in the alternative location and gave the event more space. No complaints were received about the new location.

The introduction of the donkey rides this year proved a huge success and the small fee charged per ride gave the event an income stream for the first time.

The event continues to receive sponsorship from by P & R Building Supplies Ltd who provided the sand for the sand pit, the council is very grateful for their support and we hope that they will support the event in 2020.

1.4 Christmas in Coalville – Saturday 23 November 2019

Date: Saturday 23 November – Christmas in Coalville
Locations: Belvoir Shopping Centre and market car park, Coalville 10am to 5.30pm
Summary: A daytime and early evening event focussing on festive attractions and entertainment

Daytime - the event will commence at 10am

- Christmas food, drink and craft market in Belvoir Shopping Centre (utilising the central area and avenue leading to High Street) – over 20 stallholders confirmed to date
- Musical entertainment from Hermitage FM (as in 2018)
- Brass band (sessional)
- A comprehensive programme of street entertainment and street performers
- Santa's Grotto and real reindeer
- Nativity character trail
- Christmas Toy trail
- Best dressed shop window competition

These activities and attractions will be located within the shopping centre and the wide pavement area of Belvoir Road (exact locations to be confirmed).

Late afternoon/early evening – this part of the event will commence at 3pm from the Market Hall car park

- Main stage and large audience area with live music and headline act
- Firework viewing area - culminating in the countdown to the firework finale
- Street food caters will also be located in this area from 3pm (e.g fish and chips, sausage stall, roasted chestnuts and beer bus)
- Fun fair – from 12.30pm

Shop window competition and Christmas trail

- We will be engaging with businesses encouraging them to participate in these initiatives. We will be working the Coalville Community Action Group with the aim of getting more businesses involved this year.

A TEN licence has been granted as there are licensable activities scheduled for the event. An event management plan and risk assessment are currently being complied, these will be shared with relevant partners and the district council's insurers in advance of the event.

1.5 Coalville Events – September to November 2019

A poster showcasing events in Coalville (September to November 2019) can be seen in appendix two.

1.6 Further events planned for Coalville in 2019 supported by the district council are as follows:

- 12 Oct to 11 Nov The Many Faces of Palitoy exhibition – a century of toys (part of an 18 month project by Coalville Heritage Society, the district council and partners)
- 26 Oct Poppy Appeal Launch, Memorial Square
- 10 Nov Remembrance Service and Parade

- 11 Nov Armistice Day
- 6 Dec Vienna Festival Ballet presents Snow White at Century Theatre

2.0 2020/21 PROPOSED CSEWP EVENTS PROGRAMME

2.1 Event planning and development work will commence early 2020.

2020/21 PROPOSED COALVILLE EVENTS – supported by CSEWP
22 April to 29 April – St George’s Day The installation of the English flag in various locations to celebrate St George’s Day
Saturday 20 June – Music in the Park A celebratory evening of music and entertainment in Coalville Park
Sunday 21 June – Picnic in the Park An afternoon of entertainment and family fun including street entertainers in the performance area, live music and community groups
Friday 7 and Saturday 8 August – Coalville by the Sea Family event celebrating the Great British seaside
Saturday 28 November – Christmas in Coalville Christmas entertainment, music, arts and produce

2.2 At the meeting of the events sub group on 17 September 2019 a number of new event ideas for 2020 were suggested and opportunities to develop existing events, the ideas are summarised as follows:

- Picnic and in the Park – to look at attractions for teenagers such as a climbing wall or graffiti wall.
- Cinema in the Park – Coalville Park to host an outdoor cinema, this would be a paid for ticketed event.
- Inflatable days – the event at Coalville Rugby Club is very popular, an additional event could be considered for Coalville to complement this event.
- Christmas 2020 – to look at extending the offer into other areas of the town.

2.3 Officers will further investigate and cost up the suggestions, a budget request of up to £5000 has been included in the budget papers to support the implementation of these suggestions in the next financial year.

3.0 2020/2021 COALVILLE PROJECT EVENTS PROGRAMME

- 3.1 A request has been approved by the Coalville Project to allocate up to £10,000 for the development of events in Coalville in 2020/21, this is to continue the successful development of previous events, such as: Ballet at Century Theatre, Coalville Colour Run, Coalville Writes, May The Toys Be With You exhibition, The many faces of Palitoy, Bel Canto school choir and The BIG Weekend in the National Forest.
- 3.2 Coalville Steampunk Festival 2020 (provisional date Saturday 26 and Sunday 27 September) – a town centre event. Bringing science fiction and science fantasy that incorporates technology and aesthetic designs inspired by 19th-century industrial steam-powered machinery to Coalville town centre.

The establishment and future development of this festival will create a new attraction for Coalville, responding to the growing demand for more events and attractions in the town centre. The festival will have three main elements – day time free entertainment on the Saturday and Sunday, a Saturday night Steampunk Cabaret Show, and specialist retail offer.

- 3.3 VE DAY 75 (Monday 4 to Monday 11 May 2020) – celebration and commemoration

When VE Day dawns on 8 May 2020 it will be 75 years since the end of the war in Europe. National and international celebrations will take place from 8 May to 10 May 2020.

The district council is proposing the following celebrations to mark the occasion (the information below is provisional and will be developed according to the budget available and feasibility of implementing the ideas):

VEDay75 in the Park – a celebratory afternoon in Coalville Park, entertainment and afternoon tea | Friday 8 May, 2pm to 4pm | Lead: Cultural Services Team

- an open invitation to residents and groups of Coalville and district to join in an afternoon of entertainment and afternoon tea – bring your own food to share with friends and family
- live singer and music/pa by Hermitage FM
- table and chairs provided
- decorate the park (red, white and blue – flags and bunting)
- incorporate national protocol – ‘Toast the Nation’

Decorate the town ‘Red, White and Blue’ – Monday 4 to Monday 11 May 2020 | Lead: Cultural Services Team (liaising with Grounds Maintenance and Property Services)

- Work with Coalville Community Action Group to encourage local businesses to
- Union flags on town centre buildings
- Union flags on Memorial Clock Tower
- Light up Civic buildings and landmarks - red, white and blue
- Light up Memorial Square – red, white and blue (check what is possible)

VEDay75 Community Grant – 1 October 2019 to April 2020 | Lead: Community Focus

The district council is making funding available to support celebratory initiatives which could include a tea party, an exhibition, a talk, a social event for young and old, a dance with a VE Day 75 celebratory theme/connection. Groups can apply for a one off grant of £250 with no match funding required.

https://www.nwleics.gov.uk/pages/ve_day_75th_anniversary_grant

VEDay75 Civic Church Service – Sunday 10 May 2020, 10.30am | Lead: Cultural Services Team

- Christ Church, London Road
- Follow National Protocol

3.4 An overview of events planned for Coalville in 2020 supported by the district council are as follows:

- 5 to 10 Feb The BIG Weekend in the National Forest (part of the Leicester Comedy Festival 2020)
- 1 to 10 May *Coalville May Fair (provisional event – to be confirmed)*
- 4 to 11 May VE Day 75 – celebrations and commemorations
- 5 to 20 September Hello Heritage (district wide event)
- September *Coalville Colour Run (provisional event – to be confirmed)*
- 26 and 27 Sept Steampunk Festival
- 24 Oct Poppy Appeal Launch, Memorial Square
- 8 Nov Remembrance Service and Parade
- 11 Nov Armistice Day

4.0 CHRISTMAS LIGHTS

- 4.1 The Christmas lights are scheduled for installation with our contractor Field and Lawn for 'switch on' at Christmas in Coalville on 23 November 2019.
- 4.2 Members at the meeting on 11 June 2019 recommended that £2,000 be allocated from Coalville special expenses to the Christmas lights budget to fund additional decorations if feasible. This recommendation was supported by Cabinet on 16 July 2019.
- 4.3 Options for adding to the Christmas lights were investigated and further funding via sponsorship from a local business has been secured enabling the purchase of additional decorations and installation and take down for 2019.
- 4.4 The additional decorations for 2019 will comprise of seven sets of 50 meter pea lights (including the installation of power and timers to two lamp columns) which will be used to decorate seven trees located on the Mantle Lane approach to Memorial Square.

5.0 COALVILLE SPECIAL EXPENSES COMMUNITY GRANT

- 5.1 The Coalville Special Expenses Community grant is to support and encourage a range of community activities, initiatives and events that meet the needs of residents in these wards: Coalville, Bardon, Snibston, Thringstone and Greenhill. You can apply for up to £250 no match funding is required. There is no deadline for this grant scheme.
- 5.2 Year to date four applications have been received, one has been successful – refer to the table below.

Name of applicant	Project name	Amount applied for	Total Project Cost	Status	Comments
Heartland Youth for Christ	Satellite	£250		Unsuccessful	Do not met the grant criteria
Without Walls Christian Fellowship	The Singing Café	£250	£4682.33	Successful	
Moweth Peer Support Group	"Keep us going"	£250	£483.60	Unsuccessful	The project was not sustainable. Offered alternatives support
Thringstone Miners Social Centre	Social bingo (for the isolated and vulnerable)	£127.50	£127.50	Pending	Received 08/10/19 still being processed

- 5.3 The grant is administered by the Community Focus Team, further promotion and communication of the grant is currently underway with A boards (containing large A1 posters) located at various locations in Coalville. The grant will continue to be promoted via social media, press releases and the district council website.
- 5.4 Members are asked to help to promote the grant and to encourage groups to apply for the grant. Further information and the application form is available as follows:
https://www.nwleics.gov.uk/pages/coalville_special_expenses

SOCIAL MEDIA REACTION TO MUSIC AND PICNIC IN THE PARK



POSITIVE COMMENTS

"What a fab family day out it was - well done to all involved!"

"Well done to all the organisers of this year's Picnic and Music in the Park. We really enjoyed both events."

"We had a terrific day. Thank you!"

"Well done to all involved today. Great time."

"Today was fabulous. Really shows off our town in a positive manner."

"Great afternoon at the park. The amount of people that turned up was fantastic."

"We had a great time... as always!"

"We thoroughly enjoyed it today and felt there was a really positive community spirit."

"Well done to all concerned for putting on a brilliant weekend. Wonderful to see so many families spending time together and enjoying the entertainment. Best year yet."

"Fab event. Well done everyone 🍷 So well organised and loads to do and see 🍷 The helpers were great 👍"



NEGATIVE FEEDBACK

Bar too small

I didn't know it was happening

The event was poorly advertised

I was a little disappointed with the sound on the main stage

They should have had better bands

Why can't there be more events like this?



Facebook Event

We spent £75 on an advert that would boost the event on Facebook. This resulted in the event being seen by 31,500 people, with 988 of those actively responding to say they were interested in coming. There were numerous other social media posts on both Facebook and Twitter that enjoyed lots of success.

31.5K People Reached <small>+12.5K last 7 days</small>	988 Responses <small>+267 last 7 days</small>
Track ticket sales on your next event by adding a ticket link	Audience Women 35-44 51% of total responses

Newspaper coverage

Our news release was not picked up by any media outlets. This is an indication of local newspapers not publishing events without organisations also taking out a paid advert.

Feedback received from event traders

- A big congratulations to you all at the council for arranging yet another great weekend of music & entertainment for Picnic & Party in the Park event at Coalville Park the weekend just gone. You can tell a lot of hard work goes into organising and delivering this great event for the local community. We received many compliments from the public about how lovely and enjoyable the day was going. In addition a special mention to the litter pickers who kept the area so clean at all times, this is so important and is a frustration for me at other events I go to where by the bins are over flowing. (Not events run by NWLDC). Very happy with trading and do please keep me in mind for next year so I can pencil off in my diary. Well done to all.
- Just a very quick note to say thank you for inviting us to be a small part of your event in Coalville yesterday. It was a friendly event and a real treat to work somewhere so well organised with such helpful staff onsite throughout the day. Please pass on our thanks to all of your team. Your communication prior to the day was clear and timely and the pitch fee realistic for our size of unit. Our sales were good at about two thirds of what we would consider to be a busy day. There were longer queues at the more traditional food offers close to us but we were happy with the number of customers we served. Once again thank you for including us and hopefully we added something a little different to the mix. We would love to work with you again in the future.
- It was a fantastic event, totally surpassed my expectations! Well done to all involved, please let me have the dates for the upcoming events.
- Well done to the whole team on putting on a really great event, think it was probably the best one yet. We had a good day on our stall too, which was nice! But looked like everyone was enjoying themselves a lot, thought as a team you all did a fab job. Thumbs up if I had the emoji! Smiley face will have to do! ☐
- It really was fantastic! Amazing organisation. Thank you for having us!

Feedback received from performers

- Thank you once again for booking the Ashby Big Band for the Saturday night music in the park. I hope you were happy with the band as we would love to do it again next year. I went to picnic in the Park today to see my Grandson perform (He came to see me on Saturday). It was a great family atmosphere today. Thank you so much for booking the band for Music in the Park again this year.
- Thanks for a great event. Looking forward to 2020 already. You all do a great job.
- It was again a lovely day and a great atmosphere. Thank you so much for your Booking and your teams help and support.
- Thank you for your hard work in organising the event. As always it was a wonderful event to be involved in and we all had a fabulous time. (Like you say, an

absolutely bonus about the weather too!) Once again, thanks for including us, and here's to the next event!

- There were a couple of things we wanted to pass onto you: having music played at the same time in both performance areas really didn't work, it was very distracting and took away from both performances, also your colleagues began to remove/ pack down decorations, bunting and barriers from about 4pm which gave the feeling that the event was finishing, hopefully that didn't impact too much on when our audience/ customers left the park. Thanks for the opportunity, it was a great day and always a joy to share our performances in our local community. You all did a great job.

Feedback received from local groups and charities

- Friends of Thringstone would like to thank you for putting on the event. We met some interesting people, and hopefully will get some new information from people for our history archives.
- I just wanted to thank you for allowing Healthwatch Leicester and Healthwatch Leicestershire to attend the Picnic in the Park event at Coalville at the weekend. The event was particularly well organised and we were grateful to receive such clear and concise instructions from you throughout the process. This is sadly not the norm with many events and it was refreshing to receive instructions in such a timely manner. There was a lovely relaxed atmosphere throughout the day and it was obvious to see how much people from the local community enjoyed the varied and enjoyable entertainment that was provided. We would be very grateful if you would be kind enough to keep us informed of any events you organise in future that feel it would be worthwhile for us to attend. Please would you extend our thanks to your colleagues at North West Leicestershire District Council for their hard work in helping to arrange such a worthwhile event?
- We certainly enjoyed the day and it was definitely a success for Coalville Heritage Society. Thanks to all the NWLDC team. Ps (Can we have the coffee man there earlier next year)
- Well done a superb event (again). Thank you for your help with our marquee and the opportunity to display.
- It was such a beautiful event, and so well organised!
- The Rotary Club of Coalville enjoyed the day. Our raffle went down well and the winners were delighted with their prizes. The selection of food stalls and the bar were impressive this year. Good weather makes such a difference too. Something we would like to comment on is that there appeared to be lack of advertising the Event. In the past there have been posters about advertising Proms and Picnic in the Park and friends of one of our members, who live in Ibstock, were actually unaware that it was being held. We often see posters for events in Ashby and feel that better advertising could be done to promote events in Coalville. The Sunday appeared to be well attended but thought there were

fewer people about on the Saturday evening. Thank you to the team for their help in making it a good weekend. This year is going fast and I expect we will soon be discussing Christmas events!

- My colleagues who were there on the day told me how successful it was and that there was a really nice atmosphere.



COALVILLE EVENTS

SEPTEMBER - NOVEMBER 2019

DOUBLE CELEBRATION

CELEBRATING 10 YEARS FOR HERMITAGE FM AND 15 YEARS FOR CENTURY CINEMA | INCLUDES FILM - RED JOAN (12A)

..... FRIDAY 6 SEPTEMBER 7.30PM | CENTURY THEATRE

TUESDAY 24
SEPTEMBER

BIG WOODEN HORSE PRESENTS

MONSTERSAURUS LIVE!

CENTURY
THEATRE

THIS ENERGETIC SHOW FULL OF THRILLS, SPILLS, MAGIC AND MAYHEM WILL DELIGHT THE WHOLE FAMILY - WITH ORIGINAL MUSIC AND PLENTY OF AUDIENCE PARTICIPATION!



COUNTERFEIT 60S

SATURDAY 5 OCTOBER 7.30PM | CENTURY THEATRE



THE MANY FACES OF PALITROY

A CENTURY OF TOYS EXHIBITION

SATURDAY 12 OCTOBER - SUNDAY 10 NOVEMBER 10AM - 4.30PM | HEARTWOOD CONFERENCE CENTRE, COALVILLE LE67 3NR

SPLENDIFEROUS ROALD DAHL FUN!

COME ALONG FOR A FIZZ-WHIZZING EVENT CELEBRATING ALL THINGS ROALD DAHL. SUITABLE FOR ALL AGES, DROP IN EVENT, £1 PER CHILD

WEDNESDAY 16 OCTOBER 10.30AM | COALVILLE LIBRARY

REMEMBRANCE DAY SERVICE AND PARADE

SUNDAY 10 NOVEMBER

PARADE LEAVES CHRIST CHURCH APPROX 10.35AM

ARMISTICE DAY

MONDAY 11 NOVEMBER 10.50AM

MEMORIAL SQUARE



FOOD AND DRINK | FAMILY ENTERTAINMENT | CHRISTMAS LIGHTS SWITCH ON!

CHRISTMAS IN COALVILLE

SATURDAY 23 NOVEMBER | BELVOIR SHOPPING CENTRE AND MARKET HALL CAR PARK



BOOK TICKETS FOR



VIENNA FESTIVAL BALLET PRESENTS SNOW WHITE

THURSDAY 5 DECEMBER | CENTURY THEATRE



For more info visit www.choosecoalville.co.uk

 ChooseCoalville

 ChooseCoalville

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**COALVILLE SPECIAL EXPENSES WORKING PARTY – 22 OCTOBER 2019**

Title of report	CAPITAL PROJECTS UPDATE
Contacts	<p>Head of Community Services 01530 454832 paul.sanders@nwleicestershire.gov.uk</p> <p>Leisure Services Team Manager 01530 454602 jason.knight@nwleicestershire.gov.uk</p>
Purpose of report	To update members with regards to Capital Projects within the Coalville Special Expense Area
Recommendations	<ol style="list-style-type: none"> 1. THE WORKING PARTY NOTE THE PROGRESS UPDATE ON THE 2019/20 CAPITAL PROJECTS. 2. THE WORKING PARTY NOTE THE WORK OF THE FRIENDS OF COALVILLE PARK GROUP AND SUPPORT IN PRINCIPLE THE PROPOSAL TO IMPROVE THE PLAY EQUIPMENT USING S106 AND EXTERNAL FUNDING AND ALLOW THE GROUP TO PRESENT PROPOSALS AT THE NEXT MEETING 3. THE WORKING PARTY SUPPORT THE ALLOCATION OF UPTO £10,000 FROM ASSET PROTECTION BUDGETS TO COVER EITHER THE INSURANCE EXCESS OR THE FULL COST OF REPAIRING THE ROOF AT CROPSTON DRIVE RECREATION GROUND CHANGING PAVILION DUE TO HEALTH AND SAFETY ISSUES

1.0 2019/20 CAPITAL PROJECTS**1.1 Thringstone Miners Social Centre Training Pitch – £7,431**

Since the departure of the football club, the centre is now on a much more stable financial footing. Two football clubs are using the facility, there are more functions and fund raising events being held, and the bar is being managed and run by the Whitwick Conservative Club. However, there is still a lack of trustees to support the management and development of the facility and a new treasurer is potentially required. The Chair of Trustees is being supported in attempting to recruit to these vacancies by the NWLDC Community Focus team. Once back up to capacity, focus will turn to the training pitch development.

1.2 Coalville Forest Adventure Park – £14,614 (£4,814 S106 funding and £9,800 external funding)

All work has now been completed and the project will be removed from future reports. As reported at the last meeting, there are still significant ongoing anti-social behaviour issues on the site, and also extending through into Nature Alive. It is anticipated that the cost of vandalism to the park alone is in excess of £10,000 in this calendar year. All issues are reported through to the Safer and Stronger Communities team and the

police in an attempt to try and get them addressed, and the issues have also been discussed at the Joint Action Group.

1.3 **Melrose Road Play Hub – £5,206 (£4,000 footpath, £1,206 legal fees)**

The path is in the process of being installed and it is anticipated that it will be completed by mid to late October, weather permitting. Whilst £3,000 was allocated to cover legal fees, the actual cost was only £1,206 and so the underspend has been added back into balances. Once completed, the item will be removed from future reports.

1.4 **Coalville Park – £35,624 S106 funding and £1,200 CSE funding**

Minutes of the last meeting of The Friends of Coalville Park Group are attached as Appendix A. The group have undertaken resident engagement and have prioritised the 3 projects earmarked for the S106 funding;

1.4.1 **Play Equipment**

This was identified as being the highest priority. The Friends Group are working with officers to develop proposals and identify funding sources to improve the play equipment.

1.4.2 **Community Garden**

This was identified as the second priority. John Merison is working with the Friends of Coalville Park group to develop proposals, costings and a business plan for the management of the community garden as part of an Incredible Edible scheme.

1.4.3 **Park Improvement**

Improving the park by extending into the adjacent field to provide additional planted areas, trees and pathways was identified as the lowest priority

Consequently, the Friends group are seeking in principle support from CSEWP Members to focus on improving the play area equipment with a view to allocating the majority of the s106 funding to this project. The group would seek to obtain external funding to allow a project of circa £150,000 to be delivered.

Members of the group would also like to attend the next meeting of the Working Party, as requested, to present proposals for the play equipment, to discuss other projects, and to highlight a proposed direction of travel for improvements.

1.4.4 **Skate Park Graffiti Project - £1,200**

Officers will be engaging Graffwerk, an arts project team from Leicester who specialise in graffiti art, to support with the delivery of this project. In liaison with them, a project brief will be devised which will go out to consultation with skateboard users of the area next spring when usage of the area has increased after winter.

1.5 **Lillehammer Drive - £6,000**

Following liaison with Barratt's, they have agreed to the following:-

- That the £35,470 s106 funding allocated to replacing the MUGA could be allocated instead to any of the 3 projects;
 - Extending Coalville Park into the field at the rear of the site
 - Improving the play equipment provision at Coalville Park
 - Improving the community garden to support community access as part of an Incredible Edible scheme

- That the former MUGA site that should be converted to open space could instead become an educational nature area that is part of Belvoirdale School which would then be leased to them for a peppercorn rent
- That the s106 funding received to convert the MUGA area into open space and to maintain it, could instead be used to help create the educational area above

A meeting has taken place between NDWLC officers, Belvoirdale School and Leicestershire County Council to progress the project. Whilst the school are supportive of taking on the land, they do have concerns as to whether or not a feasible scheme can be delivered within the cost envelope of the available s106 funding, and the ongoing annual maintenance costs that they will then have to cover. The school are in the process of identifying a wish list of elements they'd like to see included in the area so NWDLC officers can develop these into a landscaped scheme that can be fully costed and approved by all parties. Once a plan has been agreed, the funding is in place to deliver this, and the school are comfortable with their ongoing maintenance commitments, Legal Services will be engaged to make the necessary changes to s106 agreements, address the land use covenants, and develop the long term lease between NWLDC and LCC/the school.

1.6 **London Road Closed Cemetery - £4,500 (£2,250 CSE and £2,250 external funding)**

The interpretation panel is in the process of being produced and will be installed once in hand. When done, the item will be removed from future reports.

1.7 **Coalville Floral Displays 2019**

A large number of positive comments have been received regarding the displays, which will be removed during October. This item will be removed from future reports.

1.8 **Coalville in Bloom 2020**

Coalville Community Action Group have been engaged following them expressing a desire to get local businesses to have hanging baskets from their buildings over summer. Consequently they are assessing and prioritising which areas and businesses should have baskets. This will then give an indication to the potential costs of having them throughout the town. The individual costs are:-

- £85.00 – the cost of securing a bracket to the building from which the basket can hang (these brackets could also be used for Christmas decorations)
- £95.00 – the cost of supplying, watering, and removing a hanging basket

In order to ensure the long term sustainability, if Members want to support the hanging baskets financially, they may wish to consider supporting the one-off cost of the bracket installation on the basis that building owners then pay for the hanging baskets annually.

Officers in Legal Services are drawing up an agreement regarding the securing of brackets to buildings. The intention is that the bracket will become the property and responsibility of the building owner. However, providing they continue to have hanging baskets provided by NWLDC then the bracket will be checked for robustness prior to hanging the basket.

Officers are also in the process of obtaining a cost for the provision of plants, towers and troughs for 2020. It is anticipated that costs for these and the hanging baskets will be reported back to Members at December's meeting.

1.9 **Memorial Square Green Wall**

It has been requested by a Member that costs be obtained to install a green wall in Memorial Square. Contractors are in the process of being engaged to provide concepts and costs, but it is unlikely that they will be able to visit site until December. If it is something that Members wish to progress then officers will facilitate a site visit and will report back at April's meeting.

1.10 **Wild Flower Planting Areas**

1.10.1 **Phoenix Green**

A Member has made a request to consider converting Phoenix Green into a wild flower planted area. The cost of doing this would be approximately £1,000 and annual maintenance would be £200. The land is owned by LCC so permission would need to be sought. Whilst there is no desire currently at LCC to establish the space as a wild flower area, they may be willing to maintain it, but this would need discussion with them. It is suggested that this be reconsidered when the financial position of the group is clearer.

1.10.2 **Grass Verges**

Discussions have been had with LCC regarding converting grass verges into wild flower areas. The verges suggested were the left hand side of the A511 on the approach to Bardon Island from the Charnwood Arms Island, and the left hand side of the A511 on Bardon Road from Bardon Island to the petrol station opposite Bardon Aggregates. LCC officers are considering and Members will be kept informed.

1.12 **CSE Assets**

There are a number of assets within the CSE area, the maintenance of which is covered through CSE. These can be broken down into the 3 areas of buildings, play areas and equipment, and cemeteries. From a building perspective, these include, amongst others;

- Scotlands Recreation Ground Changing Pavilion
- Melrose Road Recreation Ground Changing Pavilion
- Owen Street Recreation Ground Changing Pavilion (landlord responsibilities)
- Cropston Drive Recreation Ground Changing Pavilion
- Coalville Park Toilets
- Broomleys Cemetery buildings
- Scotlands Bowls Pavilion

Whilst day to day maintenance is funded through the revenue budgets, there are no Asset Management plans in place to identify when major works will need to be undertaken and what the financial commitment of this is likely to be on an annual basis. This would include building works such as;

- Major roof repairs or replacements
- Boiler replacements
- Major building repairs or refurbishments
- Major electrical repairs
- Major plumbing repairs
- Structural surveys

Within Broomleys and London Road cemeteries, standard grounds maintenance works will be funded through the revenue budgets. Again, there are no Asset Management plans to identify the annual costs of significant pre-planned maintenance such as;

- Creation or refurbishment of paths
- Major tree works

- Major fencing works
- Major wall repairs
- The creation of additional burial space

With regards to play area equipment, general repairs will be funded through the revenue budgets, but there are no Asset Management plans in place to identify the annual costs of replacing the equipment when it has reached the end of its life.

As Members of the CSEWP are responsible for ensuring that there are appropriate Asset Protection funds to cover ongoing costs and potential unforeseen issues, officers are currently developing Asset Management plans so Members can make fully informed decisions and recommendations to Cabinet that are financially sound.

It is possible that external or s106 funding may be able to be accessed to support asset management works with a view to helping remove some of the financial pressure from CSE, but there is no guarantee of this.

1.12.1 Buildings and Cemeteries

Asset Management Plans for these areas are being developed by Property Services and the Parks and Open Spaces teams respectively. They will be presented to Members at the next meeting of the group in December.

1.12.3 Play Area Maintenance - £15,714 external funding

At a previous meeting, Members supported using this external funding to upgrade the equipment at the Oval Play Area in Bardon. However, Cabinet asked that this be revisited with a view to the funding being allocated to a play area with higher priority needs.

Attached to the report as Appendix B is an overview of the play areas within the CSE area, the anticipated lifespan of the equipment within those areas, and an estimated cost of replacing the equipment. This will be refined further for December's meeting into an Asset Management Plan spreadsheet that highlights the potential annual spend required over forthcoming years to replace the equipment. This will be a fluid document that will be reviewed and presented to Members annually. Officers and Members can then ensure there are adequate Asset Protection budgets to fund the replacements.

It is suggested that Members look to earmark the external funding until such time that some play area equipment is in need of replacement, again with a view to helping remove some of the financial pressure from CSE.

1.12.4 Cropston Drive Recreation Ground Changing Pavilion

Despite ongoing repairs due to youths persistently accessing and vandalising it, the roof of the pavilion is now beyond repair and requires replacement. ASB issues have been reported to the police both directly and through the NWLDC Safer and Stronger Communities team and measures have been put in place to try and prevent the vandalism, including the use of CCTV. However, the roof is still being climbed on, and tiles removed and thrown to the floor. Consequently, the roof is now becoming unsafe to access and it has considerable leaks. It is a health and safety risk for any trespasser climbing on it, and also the water accessing the building is creating a further safety risk to the electrics as well as the fixtures and fittings. There are currently 4 teams using the facility and there is a further risk that over winter, unless repaired, they will not be able to use the changing rooms. Officers are investigating the possibility of claiming for the repairs through an insurance claim, although there would still be an excess to pay. Due to the associated health and safety risks of not doing so, it is requested that Members allocate upto £10,000 out of Asset Protection budgets to cover either the full

replacement cost of the roof or the insurance excess, with any underspends being returned to the Asset Protection budget. The replacement will be a metal sheeted roof that will hopefully prevent any further ASB damage to it.

1.12.5 Scotlands Bowls Pavilion

There has been no bowls club at Scotlands over this summer. This is due to a lack of interest from members, as well as deteriorating facilities which were compounded by increasing levels of anti-social behaviour at the site. There has been a request from Members that the facility is brought up to standard and that a new bowls club is introduced. The Parks and Open Spaces team have made the site more secure and the NWLDC Sports Development Officer is currently liaising with interested parties with a view to getting the club re-established. With regards to building improvements, it is suggested by officers that these are considered as part of the Asset Management plan for buildings which is being developed by Property Services and will be presented to the next meeting in December.

1.13 Trees in Coalville

A joint expression of interest has been submitted to the Forestry Commission Urban Tree Challenge Fund from NWLDC, the National Forest, and South Derbyshire DC. There has been no response to the expression as yet and officers will report back on progress at the next meeting of the group.

Friends of Coalville Park Monthly Meeting

Thursday 12 September 2019, 18:30 at Coalville Park Compound

Attendees					
Andy Sipika - Chair	AS	Cllr Terri Eynon	TE	Kevan Harvey	KH
Sandra Ramp - Treasurer	SR	Cllr John Legrys	JL	Kate Insley	KI
Amy Shepherd - Secretary	AMS	Emma Trahearn	ET	Paul Ashmore	PA
Jason Knight (part meeting)	JK				
Apologies					
John Merison	JM				

	MINUTES & ACTIONS	Resp	Due
1	<p>AS opened the meeting.</p> <p>AS welcome Kate Insley to the meeting who had heard about the Friends group through attending one of the Tai Chi sessions.</p> <p>AS confirmed that Karennia has decided that due to other commitments she will no longer be part of the FoCP group.</p>		
2	<p>Initiatives update</p> <p>Play Equipment</p> <p>SR gave the group an update about play equipment.</p> <p>SR and AMS attended a meeting with ET and Julie Summerton at NWLDC to discuss grant applications and have since began to investigate some of the options.</p> <p>Landfill companies Mick George and Veolia provide large grants (£50k/£75K) and may be possible. JK confirmed that the section 106 funding could be used to pay the CTP (Contributing Third Party) Donation which both companies require and directly relates to Landfill Tax. Often around 10% but calculated on an individual basis.</p> <p>By far the largest grant is the Reaching Communities National Lottery Grant which would cover the cost of entire play area project. However this cannot be applied for by the FoCP group as we have to own or lease the land. ET and JK confirmed that NWLDC can put in an expression of interest and if successful apply for the grant, supported by FoCP. ET, SR and AMS to meet to discuss next steps.</p> <p>JK will present the proposal for Play Equipment to the next Coalville Special Expenses Committee to gain their support for the project. SR has provided information and stats to JL who is part of the committee to support the proposal.</p> <p>Community Garden</p> <p>The community garden plans were discussed. Concerns were raised about whether there was a Community for the Community Garden and that commitment was needed from a group before we proceed further with this initiative.</p> <p>Park Improvement</p> <p>JL advised that there is negative feeling within the local community with regards to the "extension" however the group feel that plans have been misunderstood. Consultation with public is needed and door to door canvassing was suggested. It was agreed that this initiative be renamed to Improvement (not extension)</p>	ET, AMS, SR	
A	<p>AS requested that better images and business plans for the community garden and park improvement project need to be produced ready for the next meeting with a view to arranging further public consultation on all three initiatives – perhaps an exhibition in Christ Church Hall.</p>	PA/JM	

	A decision will be made at next meeting about whether we proceed with all initiatives		
3	Existing Projects SR updated the group about the Bird/ Wildlife Box project. Quotations received for making boxes from MRC, CEP and Men in Sheds. The group agreed that Men in Sheds can be used. SR and AMS have contacted a number of schools and community groups to gauge interest and already have 5 groups interested. KI suggested that the Coalville Brownies Group would be able to take part and had been added to the list. SR and AMS to meet and proceed with grant application.	SR /AMS	
4	Potential Future Projects Tai chi was successful. Spring/ summer next year look to arrange a series of classes and taster session. This will be picked back up in 2020 with a member of the group (potentially KI) taking ownership of the project and making arrangements for classes and associated funding applications.		
5	Website SR discussed ideas for a FoCP website. ET advised that the cost of the website could come out of the budget that the council have to support the group. Friendsofcoalvillepark.org will be used and SR has kindly agreed to build the website	SR	
6	NWLDC Update ET confirmed about CCTV in the park which was an action from last meeting. There are currently two CCTV cameras surveying the tennis courts and skate park, and the main entrance and depot. ET recommended that a powered pole suitable for a mobile camera could be incorporated into play area plans.		
7	Park Update The flag pole has now been installed and the Green Flag is flying proudly! Planting of pollination bed is progressing. Park improvement plan to be added to agenda for meetings going forward. Park improvement plan to be circulated to all for review in advance of the next meeting Gym equipment cleaning has been done and planned in again, photos to be provided	AMS	
8	Actions from last meeting AMS ran through the actions from the last meeting which were agreed as completed.		
9	AOB There was no other business to discuss. Date of next meeting Thursday 24 th October – 6pm at the Park Depot		
END OF MEETING			

This page is intentionally left blank

PLAY AREA EQUIPMENT - PHASED REPLACEMENT

SITE	EQUIPMENT TYPE	MANUFACTURER	INSTALLATION DATE	SURFACE TYPE	CONSTRUCTION	PRIORITY	COST
Ascot Drive	8' swings	Record	2001	coloured wet pour	steel	4	£ 7,776.00
	Springer elephant	Record	2001	coloured wet pour	steel/laminate	3	£ 1,896.00
	Springer aeroplane	record	2001	Coloured wet pour	steel/laminate	3	£ 1,896.00
	Junior multi-unit	Record	2001	Coloured wet pour	steel	4	£ 19,973.00
	See-saw	Record	2001	Coloured wet pour	steel	3	£ 4,810.00
Adam Morris Way	8' swing - 2 cradle	Kompan	2012	Black wet pour	Steel/plastic	4	£ 8,122.00
	Spinner bowl	Kompan	2012	Black wet pour	steel/plastic	4	£ 2,924.32
	8' swing 2 flat	Kompan	2012	Black wet pour	Steel/plastic	4	£ 7,776.00
	Combo multi unit	Kompan	2012	Black wet pour	Steel/plastic	4	£ 19,973.00
	Springer 3-way	Kompan	2012	Black wet pour	Steel/plastic	4	£ 4,810.00
Burgess Road	6' swing 2 cradles	unknown	1998	Black tiles	steel	3	£ 8,122.00
	Multi unit	unknown	1998	Black tiles	steel	3	£ 16,271.00
	Springer-aeroplane	Record	1998	Black tiles	steel/laminate	3	£ 1,757.00
Coalville Park	Multi-traction	Streetscape	2013	Bonded rubber	steel/plastic	3	£ 1,321.10
	Sit up board	Streetscape	2013	Bonded rubber	steel/plastic	3	£ 1,326.00
	4 functional unit	streetscape	2013	Bonded rubber	steel/plastic	3	£ 4,410.68
	combi bike and stepper	streetscape	2013	Bonded rubber	steel/plastic	3	£ 2,347.00
	Himaylaya multi-unit	Hags	2008	Black wet pour	steel	4	£18,775.43
	Skyway hand slider	hags	2008	Black wet pour	steel	3	£8,000.00
	Uni-mini melbourne unit	Hags	2005	Black wetpour	plastic/laminate	3	£25,914.00
	47-way turtle springer	Hags	2005	Black wet pour	steel	3	£2,923.44
	number crunch	Hags	2005	Black wet pour	steel	3	£3,200.00
	pirouette RAB	Hags	2005	Black wet pour	steel	3	£ 4,644.29
	Multi-unit	Record	2003	Black wet pour	steel	3	£ 19,973.00
	multi-unit	Wicksteed	2005	Black wet pour	steel/laminate	3	£ 12,750.00
	Springer - puppy	wicksteed	2008	Black wet pour	steel/laminate	4	£ 1,757.00
	Spinger - chicken	wicksteed	2008	Black wet pour	steel/laminate	4	£ 1,757.00
	8'swings - cradle	Wicksteed	30 years +	rubber tiles	steel	1	£ 8,122.00
	3 rubber mushrooms	unknown	2014	grass	rubber	4	£ 751.60
	2 talk tubes	unknown	2014	grass	steel	4	£ 700.00
	DDA roundabout	blueberry	2017	concrete	steel	4	£ 12,391.97
Coalville Forest Park	Stone maze	Wicksteed	2011	Grass	stone	4	£4,500.00
	Wobble board	Wicksteed	2011	Grass	Timber/steel	4	£3,750.00
	Birds nest swing	wicksteed	2011	Grass mat	timber/rope	3	£ 10,200.00
	Climbing net	Wicksteed	2011	grass	Rope	4	£ 8,633.96
	Hurrican swing	Wicksteed	2011	grass mat	steel	4-ss replace now	

SITE	EQUIPMENT TYPE	MANUFACTURER	INSTALLATION DATE	SURFACE TYPE	CONSTRUCTION	PRIORITY	COST
Coalville Forest Park	Scramble net	Wicksteed	2011	grass	Rope/timber	4	£ 4,809.63
	Wide slide	Wicksteed	2011	grass mat	steel	4	£ 9,746.65
	Epping multi-unit	Wicksteed	2013	Black wet pour	Timber	4	£ 27,358.85
	Wobble board	Wicksteed	2018	grass mat	steel	4	£ 1,639.52
	Clatter bridge	Wicksteed	2018	grass mat	timber	4	£ 1,819.80
	Log traverse	wicksteed	2018	grass mat	laminate	4	£ 1,955.23
	Half log walk	Wicksteed	2018	grass mat	timber	4	£ 938.43
	Jigsaw traverse wall	Wicksteed	2018	grass mat	rope	4	£ 1,675.00
Cropston Drive	6' arch swing 2 cradles	Wicksteed	1994	Black wet pour	steel	3	£ 8,175.60
	5-feature unit	Record	1994	Black wet pour	steel	2	£ 16,520.40
	A-B climbing frame	Wicksteed	1994	Black wet pour	steel	2	£ 10,484.40
	See Saw - Cobra			Black wet pour	Steel		£ 4,149.60
Claremont Drive	mini bridge	Playdale	unknown	Grass	timber	2	£ 1,819.80
	Stepping logs	Playdale	unknown	Grass	timber	2	£ 1,955.23
	Combo 1 unit	playdale	unknown	Grass	timber	2	£ 4,500.00
Green hill BMX	6 items	Playworld	1999	grass	re-cycled plastic tir	2	£ 25,000.00
	concrete part	sprayed concrete	2014	concrete	concrete	4	£ 30,000.00
Greenhill open space	Dual stake track	Kompan	2008	Grass mat	steel/laminate	4	£ 15,000.00
	RAB supanova	Kompan	2008	Grass mat	steel/plastic	4	£ 5,906.00
	Dorado multi-frame	Kompan	2008	Grass mat	steel/plastic	4	£ 7,445.99
	Wavey benches x 2	Kompan	2008	Grass mat	steel/plastic	4	£ 1,750.00
	Metal rests x 2	Kompan	2008	Grass mat	steel	4	£ 1,200.00
	Youth shelters	Bose leisure	2004	tarmac	steel	4	£ 6,800.00
Hermitage Lake	5 feature unit	Record	1990	Black wet pour	Steel	2	£ 16,520.40
	Wheelchair Swing	Record	unknown	rubber tiles	steel	3	£ 6,936.00
	Hang glider	wickstead	2004	Black wet pour	steel	4	£ 8,633.96
	Youth Shelter	wickstead				4	£ 6,725.32
	2.4m swings	hags	unknown	Black wet pour	steel	4	£ 18,850.00
	Cableway	Hags	unknown	Grass mat	timber/steel	4	£ 15,600.35
	Bank slide	wicksteed	1986	black wet pour/gras	steel	3	£ 11,575.98
	RAB	Ninja	1994	Black wet pour	steel	2	£ 9,512.50
Hermitage Trim Trail	5 rung climbing wall	Levercrest	1994	grass	timber/steel	4	£ 3,930.00
	vault	Levercrest	1994	grass	timber/steel	4	£ 1,600.00
	3 hurdles	Levercrest	1994	grass	timber/steel	4	£ 3,658.00
	zig zag balance beams	Levercrest	1994	grass	timber/steel	4	£ 1,530.00
	overhead ladder	Levercrest	1994	grass	timber/steel	4	£ 2,990.00

	Chin up bars	Levercrest	1994	grass	timber/steel	4	£ 1,902.00
SITE	EQUIPMENT TYPE	MANUFACTURER	INSTALLATION DATE	SURFACE TYPE	CONSTRUCTION	PRIORITY	COST
Hermitage Trim Trail	Sit up bars	Levercrest	1994	grass	timber/steel	4	£ 1,565.00
	A climbing frame	Levercrest	1994	grass	timber/steel	4	£ 3,900.00
Kendrick Close	Toddler multi-unit	Record	2002	Black wet pour	steel	4	£ 12,750.00
	Spinner RAB	Record	2002	Black wet pour	steel	4	£ 2,924.32
	6' swing 2 cradles	Record	2002	Black wet pour	steel	4	£ 8,122.00
	8' swing	record	2002	Black wet pour	steel	4	£ 8,122.00
Melrose Road	6' arch swings - cradle	Wicksteed	2004	Grass mat	steel	4	£ 8,122.00
	8' arch swings - fkat	Wicksteed	2004	Bonded rubber	steel/laminate	4	£ 8,122.00
	Spinger - chciken	Wicksteed	2004	Grass mat	steel/laminate	4	£ 1,757.00
	Springer - hedge-hog	Wicksteed	2004	grass mat	steel	4	£ 1,757.00
	Multi-unit	Wicksteed	2004	bonded rubber	steel	4	£ 16,750.00
	Trunstile RAB	wicksteed	2004	rubber tiles	steel	4	£ 2,924.32
	Basketball goal	wicksteed	2004	tarmac	steel	4	£ 8,559.10
	Youth shelter	wicksteed	2004	tarmac	steel	4	£ 7,865.00
	Gravity bowl	Playdale	2013	Bonded rubber	steel/plastic	4	£ 4,500.00
	Air rider	Playdale	2013	Bonded rubber	steel/plastic	4	£ 9,000.00
	Spinner RAB	Playdale	2013	Bonded rubber	steel/plastic	4	£ 4,500.00
	Rota bounce	Playdale	2013	Bonded rubber	steel/plastic	4	£ 4,500.00
	8' team swing	Playdale	2013	Bonded rubber	steel/plastic	4	£ 6,690.00
	MultiOunit	Playdale	2013	Bonded rubber	steel	4	£ 12,000.00
	Skier	Wicksteed	2017	rubber grass mat	steel	4	£ 3,000.00
	pedal cycle	Wicksteed	2017	rubber grass mat	steel	4	£ 3,000.00
	Surfer	Wicksteed	2017	Rubber grass mat	steel	4	£ 3,000.00
	Rower	Wicksteed	2017	Rubber grass mat	steel	4	£ 3,000.00
	Chest press	Wicksteed	2017	Rubber grass mat	steel	4	£ 3,000.00
St Faiths Road	Springer frog	Leicester playscapes	2003	Black wet pour	steel/laminate	3	£ 1,827.00
	8' swing - 2 cradles	Leicester playscapes	2003	Black wet pour	timber	3	£ 8,122.00
	Chain walk	Leicester playscapes	2003	Black wet pour	timber	3	£ 1,800.00
Stadium Close	Springer - donkey	Wicksteed	2011	Black wet pour	plastic	4	£ 1,896.00
	Springer - camel	Wicksteed	2011	Black wet pour	plastic	4	£ 1,896.00
	Turnstile RAB	Wicksteed	2011	Black wet pour	steel	4	£ 2,924.32
	Springer puppy	Record	2002	Black wet pour	steel/laminate	3	£ 1,757.00
	Junior Multi-unit	Record	2002	Black wet pour	steel	4	£ 16,757.00
	6' swings	Record	2002	Black wet pour	Steel	4	£ 8,877.00
Staples Drive	Frog springer	Miracle	2010	Grass mat	steel/plastic	4	£ 1,757.00
	4 way springer	Fahr	2010	Grass mat	steel/laminate	4	£ 4,810.00

	Dish RAB	Sutcliffe	2010	Grass mat	steel	4	£ 2,924.32
SITE	EQUIPMENT TYPE	MANUFACTURER	INSTALLATION DATE	SURFACE TYPE	CONSTRUCTION	PRIORITY	COST
Staples Drive	Multi-unit	Miracle	2010	Black wet pour	steel/plastic	4	£ 16,757.84
	Hover see-saw	SMP	2010	Grass mat	steel/laminate	4	£ 4,149.60
	Arch swings	Miracle	2010	Black wet pour	steel	4	£ 8,950.00
Sharpley Avenue	8' swings	Hags	unknown	Black wet pour	steel	4	£ 18,850.00
	5 feature unit	record	unknown	Black wet pour	steel	2	£ 16,520.40
	Commando climbing frame	Levercrest	unknown	Black wet pour	steel	3	£ 8,079.60
	Rota Web 2.4m climbing frame	Levercrest	unknown	Black wet pour	steel	3	£ 8,935.10
	Skateboard ramp- combined						£ 60,000.00
Sunningdale	Daffodil RAB	Record	2002	Coloured wet pour	steel	3	£ 2,924.32
	See-saw	Record	2002	Coloured wet pour	steel	4	£ 4,149.60
	Junior slide	Record	2002	Coloured wet pour	steel	4	£ 8,892.85
	6' swings	Record	2002	Coloured wet pour	steel	4	£ 8,122.00
	Springer puppy	Record	2002	coloured wet pour	steel/laminate	3	£ 1,896.00
The Oval	Springer - fiash	Hags	2001	Black wet pour	steel/laminate	3	£ 1,896.00
	Springer - car	hags	2001	Black wet pour	steel/laminate	3	£ 1,896.00
	2m strings - 2 flat	hags	2001	Black wet pour	steel	4	£ 8,700.00
	multi-unit	hags	2001	Black wet pour	timber/steel	3	£ 12,757.00
Western Avenue	Springer fish	SMP	2007	Black wet pour	steel/laminate	3	£ 1,896.00
	Springer cat	SMP	2007	Black wet pour	steel/laminate	3	£ 1,896.00
	8' swings	SMP	2007	Black wet pour	steel	4	£ 8,122.00
	Multi-unit	SMP	2007	Black wet pour	steel	4	£ 10,484.00
	Youth Shelter	AB fencing	2007	Grass	steel	4	£ 7,865.00

This list does not include the various Parish Council Play Areas, just Council owned/responsibility.

Priority is on condition(Safety), age, the material used to make the equipment. Other factors to be taken into account include: - high use areas, 'hotspot' areas for ASB, vandalism, aesthetics, being a good neighbour.

Priority 1 - replace within next 3 years.

Priority 2 - replace within next 6 years.

Priority 3 - Replace after 6 years.

Priority 4 - Re-assess after 6 years - look to replace after 10 years.

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COALVILLE SPECIAL EXPENSES WORKING PARTY - TUESDAY, 22 OCTOBER 2019

Report Title	COALVILLE SPECIAL EXPENSES FINANCE UPDATE
Contacts	<p>Head of Community Services 01530 454832 paul.sanders@nwleicestershire.gov.uk</p> <p>Finance Business Partner 01530 454709 pete.simpson@nwleicestershire.gov.uk</p>
Purpose of report	To inform Coalville Special Expense working party of the 19/20 period 5 actuals and forecast outturn.
Recommendations	<p>THAT THE WORKING PARTY</p> <p>1) NOTES THE 19/20 PERIOD 5 POSITION & FORECAST OUTTURN.</p> <p>2) THAT NO FURTHER FUNDING IS ALLOCATED FROM BALANCES OR ASSET PROTECTION FUNDS UNTIL A 5 YEAR PLANNED MAINTENANCE PROGRAMME FOR ALL OF THE COALVILLE SPECIAL EXPENSE ASSETS HAS BEEN DEVELOPED, WITH THE EXCEPTION OF ANY HEALTH & SAFETY ISSUES.</p>

1.0 REVENUE 2019/20

- 1.1 The 2019/20 Period 5 outturn position is forecasting an overspend, with a contribution from balances of £20,324 required (see Appendix 1 for further details).
- 1.2 At Period 5 the Coalville Special Expense forecasted outturn balance is £61k along with £20k of unallocated asset protection funds. An exercise is currently taking place to identify all of the CV Special Expense assets (including cemeteries, pavilions, play area equipment etc.) and develop a 5 year planned maintenance programme. This isn't day to day maintenance which will be covered through the revenue budgets, but one off large expenditure items such as roofing, replacement boilers and playground equipment replacement. Currently just over £4k is allocated annually to asset maintenance and this figure may need to increase to cover the anticipated future financial liabilities. These costs could be substantial and with very limited funding available, it is recommended that no further expenditure is allocated from balances or asset protection funds until these costs have been calculated, with the only exception being any health & safety issues. There may also be the opportunity to access external funding streams and to obtain S106 funding to take financial pressure off CV Special Expenses, however there is no guarantees that this will be forthcoming. Once completed a report detailing the costs of the 5 year programme and funding options will be presented to Coalville Special Expenses Working Party for their consideration.

2.0 CAPITAL PROGRAMME 2019/20

- 2.1 The capital schemes and breakdown of funding for 2019/20 can be seen at Appendix 2.

COALVILLE SPECIAL EXPENSES 19/20 - PERIOD 5 ACTUALS & FORECASTED OUTTURN

	2019/20		
	Original Estimate	Actuals & Commitments as at 01.09.19	Forecasted Outturn
	£	£	£
Parks, Recreation Grounds, Open Spaces & War Memorials	284,710	136,521	299,847
Broomley's Cemetery	20,630	9,443	25,310
One Off Grants	2,000	500	2,000
Coalville Events	61,370	30,173	70,030
Other Expenses	3,510	1,100	3,200
TOTAL SPECIAL EXPENSES (Net Cost Of Service)	372,220	177,737	400,385
Service Management recharges	91,080	22,770	91,080
ANNUAL RECURRING EXPENDITURE	463,300	200,507	491,465
FUNDED BY:			
Use of Reserves	-7,841	-	20,324
Precept	412,754	-	412,754
Localisation of Council Tax Support Grant	58,387	-	58,387
	463,300	0	491,465
BALANCES 1st APRIL	79,412	79,412	79,412
CONTRIBUTION TO/(FROM) RESERVE	7,841	0	-20,324
CONTRIBUTION FROM EARMARKED RESERVES	0	0	1,794
BALANCES 31st MARCH	87,253	79,412	60,882

2019/20

- At the end of period 5 the Coalville Special expense outturn figure is forecast to be overspent with a contribution from balances of £20,324 required.

The reasons for this are:

- Broomleys Cemetery - reduced burial income £4,000
- Parks & Recreation Grounds - increased playsafe software £2,000

- Approved items included in above figures and to be funded from balances (estimated costs)

	£
1. Graffiti art project - CV park green flag award	1,200
2. Additional flowers and watering - town centre	6,506
3. Legal fees to remove covenants & amend S106 (Barratts)	6,000
4. Christmas Lights - additional decorations	2,000
5. Events - to allow more events	5,000
	<u>20,706</u>

OTHER CV SPECIAL EXPENSE RESERVES	Balances 01.04.19	Contributions 19/20	Actual & Committed Exp 19/20	Transfer to CV Spec Exp Balances	Balance as at 01.09.19
<u>EARMARKED RESERVES</u>	£	£	£	£	£
Melrose Road Footpath Improvements	4,000	0	0	0	4,000
Local Authority Parks Improvement Programme	15,714	0	0	0	15,714
Coalville Park Green Flag Improvements	563	0	551	0	12
London Rd Cemetery Improvements	2,089	0	960	0	1,129
Permissive Footpath Agreement - Melrose Rd Playhub	1,794	0	0	1,794	0
<u>ASSET PROTECTION RESERVES</u>					
CEMETERY/RECREATION GROUND	26,373	4,120	10,536	0	19,957
S106 PLAY AREA/OPEN SPACE MTCE	1,464	0	1,464	0	0
	51,997	4,120	13,511	1,794	40,812

This page is intentionally left blank

SPECIAL EXPENSES - CAPITAL PROGRAMME 19/20 as at 01.09.19

	BUDGET	ACTUAL EXPENDITURE	01.09.19 BALANCE
FUNDING	£	£	£
BALANCE B/FWD 01.04.19 (ASSET PROTECTION)	7,431		
ASSET PROTECTION CONTRIBUTION 2019/20	0		
REV CONTRIBUTION TO CAPITAL SCHEMES	0		
S106	35,624		
TOTAL FUNDING	43,055		
CAPITAL PROGRAMME			
Thringstone Miners Social Welfare Site - training area (10% contr)	7,431	0	7,431
Improvements to CV Park - Green Flag initiative	35,624	0	35,624
TOTAL BUDGETED EXPENDITURE	43,055	0	43,055
UNALLOCATED FUNDING	-		

This page is intentionally left blank